



Clerk of the Circuit and County Courts
Orange County • Florida

Probate Division

Disposition Form

Dear Sir or Madam:

Please find the attached copy of the Verified Statement for Disposition of Personal Property without Administration. Please complete this form, have it notarized and sealed, and return it to the address shown or appear in person and sign in front of a Deputy Clerk.

The estate consists only of personal property exempt under Section 732.402 of the Florida Statutes, personal property exempt from the claims of creditors under the constitution of the State of Florida and preferred funeral expenses.

We will begin processing your request for Disposition of Personal Property without Administration upon receipt of the following documents.

1. Completed and notarized (with notary seal) Verified Statement.
2. Copies of funeral bill or receipt showing funeral expenses have been paid in full by the person petitioning. Or copy of funeral bill showing balance due, if applicable.
3. Copy of the asset. (i.e. copy bank statement, insurance policy, stock certificate, check, vehicle registration and blue book value).
4. Copy of the death certificate showing decedent's residence is in Orange County.
5. Original Will, if applicable.
6. Completed Consent to Disposition of Personal Property form if applicable. (A Consent Form must be completed if the funeral and burial expenses were paid by a person other than Petitioner).

The fee to file a Disposition of Personal Property without Administration is \$231.00 plus \$6.00 for each Authorization prepared by the clerk for each fiduciary that needs to release assets. Accepted forms of payment include cash, money order, cashier's check, personal and business checks (no starter or temporary checks accepted) and all major credit cards (credit card only accepted when present in office; a \$3.50 surcharge applies to all credit card transactions.) Make checks payable to Orange County Clerk of Courts.

For further information, please contact our office at (407) 836-2000 or visit our website.

Thank you,

Clerk of the Circuit Court



MyOrangeClerk.com

425 North Orange Avenue • Orlando, Florida 32801 • 407-836-2000

IN THE CIRCUIT COURT
OF THE NINTH JUDICIAL CIRCUIT,
IN AND FOR ORANGE COUNTY, FLORIDA

IN RE: ESTATE OF

CASE NO. 20____-CP-00____-0

DECEASED

VERIFIED STATEMENT FOR DISPOSITION OF PERSONAL
PROPERTY WITHOUT ADMINISTRATION

1. The undersigned Petitioner(s) state(s) the above Deceased who last lived at:

and whose social security number is ____ - ____ - ____, died on _____
____, 20____. ☐ Attached is an original Death Certificate.

2. ☐ The Deceased left no Will.

☐ The Deceased's Will was deposited with the Clerk on _____, 20____.

3. Funeral and/or burial expense in the amount of \$_____ have been paid by
_____. (Attach copies of statement or receipt)

4. The Estate consists of the following Assets, nonexempt personal property (attach
bank statements, with account numbers included, and VIN number):

<u>Description of Asset</u>	<u>Holder/Location of Asset</u>	<u>Value</u>
A. _____ _____	_____ _____	\$ _____
B. _____ _____	_____ _____	\$ _____
C. _____ _____	_____ _____	\$ _____

5. I request distribution of the above Assets to be made as follows:

<u>Name/Address of Recipient</u>	<u>Description of Asset</u>	<u>Amount</u>
A. _____ _____	_____ _____	\$ _____

<u>Name/Address of Recipient</u>	<u>Description of Asset</u>	<u>Amount</u>
B. _____	_____	\$ _____
_____	_____	
C. _____	_____	\$ _____
_____	_____	

Under penalties of perjury, I/we declare that I/we have read the foregoing facts alleged are true, to the best of my/our knowledge and belief.

Petitioner Signature

Petitioner's Name (Print)

Street Apartment No.

City State Zip

() /
Telephone No./ E-Mail Address

Petitioner Signature

Petitioner's Name (Print)

Street Apartment No.

City State Zip

() /
Telephone No./ E-Mail Address

STATE OF _____
COUNTY OF _____

Sworn to (or affirmed) and subscribed before me this ____ day of __, 20 __, by _____.

(seal)

Notary Public/Deputy Clerk

Personally Known ☐

Or Produced Identification ☐

Type of Identification Produced _____.

IN THE CIRCUIT COURT
OF THE NINTH JUDICIAL CIRCUIT,
IN AND FOR ORANGE COUNTY, FLORIDA

IN RE: ESTATE OF _____,

CASE NO. 20____-CP-00____-0

DECEASED

CONSENT TO DISPOSITION OF PERSONAL PROPERTY

The undersigned consents to _____,
the petitioner, receiving the following property:

Description of Asset: _____

Account Number: _____

Dollar Amount: _____

and waives all claims, rights, title, and interest in said property.

Signature

Print Name

Address

Telephone No./ E-Mail Address

Date: _____

STATE OF _____
COUNTY OF _____

Sworn to (or affirmed) and subscribed before me this _____ day of _____, 20____, by _____

(seal)

Notary Public/Deputy Clerk

Personally Known ☐

Or Produced Identification ☐

Type of Identification Produced _____

IN THE COUNTY/CIRCUIT COURT OF THE _____ JUDICIAL
CIRCUIT IN AND FOR _____ COUNTY, FLORIDA

Plaintiff/ Petitioner/State

v.

Defendant/ Respondent

CASE NO: _____

DIVISION: _____

**DESIGNATION OF E-MAIL ADDRESS FOR A PARTY
NOT REPRESENTED BY AN ATTORNEY [FORM 2.602]**

Pursuant to Fla. R. Gen. Prac. & Jud. Admin. 2.516(b)(1)(C),
I, _____, designate the e-mail address(es) below for
electronic service of all documents related to this case.

By completing this form, I am authorizing the court, clerk of court, and all parties to send copies
of notices, orders, judgments, motions, pleadings, or other written communications to me by e-
mail or through the Florida Courts E-filing Portal.

I understand that I must keep the clerk's office and any opposing party or parties notified of my
current mailing address or e-mail address. I will file a written notice with the clerk if my mailing
address or e-mail address changes again.

Designated e-mail address: _____

Secondary designated e-mail address(es), if any: _____

I certify that a copy has been furnished on _____, by ☐ e-mail, ☐ delivery,
☐ mail [choose one] to: Clerk of Court for _____ County, and
to: _____

(insert name(s) and address(es))

Signature: _____

Printed Name: _____

E-mail address: _____

Address: _____

Phone number: _____