



**Tiffany Moore Russell**  
Clerk of the Circuit and County Courts  
Orange County • Florida

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## Probate Division

### Disposition Form

Dear Sir or Madam:

Please find the attached copy of the Verified Statement for Disposition of Personal Property without Administration. Please complete this form, have it **notarized and sealed**, and return it to the address shown or appear in person and sign in front of a Deputy Clerk.

The estate consists only of personal property exempt under Section 732.402 of the Florida Statutes, personal property exempt from the claims of creditors under the constitution of the State of Florida and preferred funeral expenses.

We will begin processing your request for Disposition of Personal Property without Administration upon receipt of the following documents.

1. Completed and notarized (with notary seal) Verified Statement.
2. Copies of funeral bill or receipt showing funeral expenses have been paid in full by the person petitioning. Or copy of funeral bill showing balance due, if applicable.
3. Copy of the asset. (i.e. copy bank statement, insurance policy, stock certificate, check, vehicle registration and blue book value).
4. Copy of the death certificate showing decedent's residence is in Orange County.
5. Original Will, if applicable.
6. Completed Consent to Disposition of Personal Property form if applicable. (A Consent Form must be completed if the funeral and burial expenses were paid by a person other than Petitioner).

The fee to file a Disposition of Personal Property without Administration is \$231.00 plus \$6.00 for each Authorization prepared by the clerk for each fiduciary that needs to release assets. Accepted forms of payment include cash, money order, cashier's check, personal and business checks (no starter or temporary checks accepted) and all major credit cards (credit card only accepted when present in office; a \$3.50 surcharge applies to all credit card transactions.) Make checks payable to Orange County Clerk of Courts.

For further information, please contact our office at (407) 836-2000 or visit our website.

Thank you,

**Tiffany Moore Russell**  
Clerk of the Circuit Court

**myorangeclerk.COM**

425 North Orange Avenue • Orlando, Florida 32801 • TEL 407-836-2060 • FAX 407-836-2269

**IN THE CIRCUIT COURT  
OF THE NINTH JUDICIAL CIRCUIT,  
IN AND FOR ORANGE COUNTY, FLORIDA**

IN RE: ESTATE OF

CASE NO. 20\_\_-CP-00\_\_\_\_-0

\_\_\_\_\_  
DECEASED

**VERIFIED STATEMENT FOR DISPOSITION OF PERSONAL  
PROPERTY WITHOUT ADMINISTRATION**

1. The undersigned Petitioner(s) state(s) the above Deceased who last lived at:

\_\_\_\_\_ and whose social security number is \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_, died on \_\_\_\_\_  
\_\_\_\_, 20\_\_\_\_.  Attached is an original Death Certificate.

2.  The Deceased left no Will.

The Deceased's Will was deposited with the Clerk on \_\_\_\_\_, 20\_\_\_\_.

3. Funeral and/or burial expense in the amount of \$\_\_\_\_\_ have been paid by  
\_\_\_\_\_. (Attach copies of statement or receipt)

4. The Estate consists of the following Assets, nonexempt personal property (attach bank statements, with account numbers included, and VIN number):

<u>Description of Asset</u>	<u>Holder/Location of Asset</u>	<u>Value</u>
A. _____ _____	_____ _____	\$ _____
B. _____ _____	_____ _____	\$ _____
C. _____ _____	_____ _____	\$ _____

5. I request distribution of the above Assets to be made as follows:

<u>Name/Address of Recipient</u>	<u>Description of Asset</u>	<u>Amount</u>
A. _____ _____	_____ _____	\$ _____

<u>Name/Address of Recipient</u>	<u>Description of Asset</u>	<u>Amount</u>
B. _____ _____	_____ _____	\$ _____
C. _____ _____	_____ _____	\$ _____

Under penalties of perjury, I/we declare that I/we have read the foregoing facts alleged are true, to the best of my/our knowledge and belief.

\_\_\_\_\_  
Petitioner Signature

\_\_\_\_\_  
Petitioner Signature

\_\_\_\_\_  
Petitioner's Name (Print)

\_\_\_\_\_  
Petitioner's Name (Print)

\_\_\_\_\_  
Street Apartment No.

\_\_\_\_\_  
Street Apartment No.

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
City State Zip

( ) / \_\_\_\_\_  
Telephone No./ E-Mail Address

( ) / \_\_\_\_\_  
Telephone No./ E-Mail Address

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me this \_\_\_\_ day of \_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_.

(seal)

\_\_\_\_\_  
Notary Public/Deputy Clerk

Personally Known

Or Produced Identification

Type of Identification Produced \_\_\_\_\_.

**IN THE CIRCUIT COURT  
OF THE NINTH JUDICIAL CIRCUIT,  
IN AND FOR ORANGE COUNTY, FLORIDA**

IN RE: ESTATE OF \_\_\_\_\_,

CASE NO. 20\_\_\_-CP-00\_\_\_\_\_-0

DECEASED

**CONSENT TO DISPOSITION OF PERSONAL PROPERTY**

The undersigned consents to \_\_\_\_\_,  
the petitioner, receiving the following property:

Description of Asset: \_\_\_\_\_

Account Number: \_\_\_\_\_

Dollar Amount: \_\_\_\_\_

and waives all claims, rights, title, and interest in said property.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone No./ E-Mail Address

Date: \_\_\_\_\_

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me this \_\_\_\_ day of \_\_\_\_, 20 \_\_\_\_, by \_\_\_\_\_.

(seal)

\_\_\_\_\_  
Notary Public/Deputy Clerk

Personally Known

Or Produced Identification

Type of Identification Produced \_\_\_\_\_